



4<sup>th</sup> October 2022

Dear Parents / Guardians

Our visit to PGL Caythorpe Court is fast approaching and I know the children are starting to get excited at the prospect. I've set out below some important information about the visit.

- As outlined in the initial letter, transport to and from Caythorpe Court is your responsibility. The children will need to arrive at approximately **3.30pm on Monday 31<sup>st</sup> October**. In the past, parents have arranged to share lifts when this has proved difficult. The children can be collected or walk home from school at 12.15pm to pack and prepare.
- The collection time from Caythorpe Court is **2.00pm on Friday 4<sup>th</sup> November**.
- The children will be met at Caythorpe Court by school staff and the PGL Group Leader. The school staff accompanying the children will be Mr Wiley, Mrs Murray, Miss Shaw and Mrs Enright.
- The children will be accommodated in small groups in a secure block with ensuite bathroom facilities. Caythorpe Court is a secure site; all visitors are required to sign in and wear identification. PGL night staff patrol the site in the evenings. School staff will be in rooms on the same floor as the children and will be available at all times.
- The children will need to bring a **sleeping bag and pillow**.
- I have attached a suggested kit list. Please be aware that the children are almost certain to get wet and muddy during the activities so they will need plenty of changes of clothes. They will be outside for most of the time so will need layers and a warm/waterproof coat plus hats and gloves etc. Jeans are not suitable for any of the activities, but can be taken for the evenings. The children will also need several pairs of trainers, including an old pair that can be worn for kayaking/raft building. Please also pack a bin bag or two for muddy or wet clothes and shoes.
- The food choices are varied and cater for a range of tastes. There are a several options at each meal and the PGL kitchen staff are used to dealing with a range of dietary requirements. (Please make sure that you provide an up to date list of allergies on the attached consent form.)



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e: [alison.crawshaw@tedder.lincs.sch.uk](mailto:alison.crawshaw@tedder.lincs.sch.uk)  
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Tedder County Primary School  
Trenchard Road, Ashby de la Launde, Lincoln LN4 3JY





**TEDDER  
CP SCHOOL**

- The children will have the opportunity to visit the shop to buy souvenirs. The amount of money they take is at your discretion, but the children will be entirely responsible for it. I have attached a price list for the PGL shop to give you an indication of the costs of the items on offer.
- **Mobile phones and other electronic items are not allowed.** Staff will have your contact details and if the children are upset or need to speak to you, we will ensure that this happens. We can be contacted in an emergency via the school office or PGL Reception.
- Behaviour is, of course, expected to be exemplary at all times. Although I do not envisage any problems, I will not hesitate to ask you to collect your child should their conduct pose a risk to their own safety or that of others or falls below the conduct we would expect. This will be made clear to the children before the visit.
- If your child will need to take medication of any kind during the visit, please contact Mrs Gash in the school office for a medication consent form. Please fully complete this form and attach it to the medication which should be handed to a member of staff on arrival at the centre for safe storage.
- Please can you complete and return the attached consent form as soon as possible.

If you have any questions or would like to make staff aware of any issues particularly affecting your child, please email using the usual class emails addresses.

Yours sincerely

Mr Wiley  
Visit Organiser



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e: [alison.crawshaw@tedder.lincs.sch.uk](mailto:alison.crawshaw@tedder.lincs.sch.uk)  
w: [tedder.lincs.sch.uk](http://tedder.lincs.sch.uk)

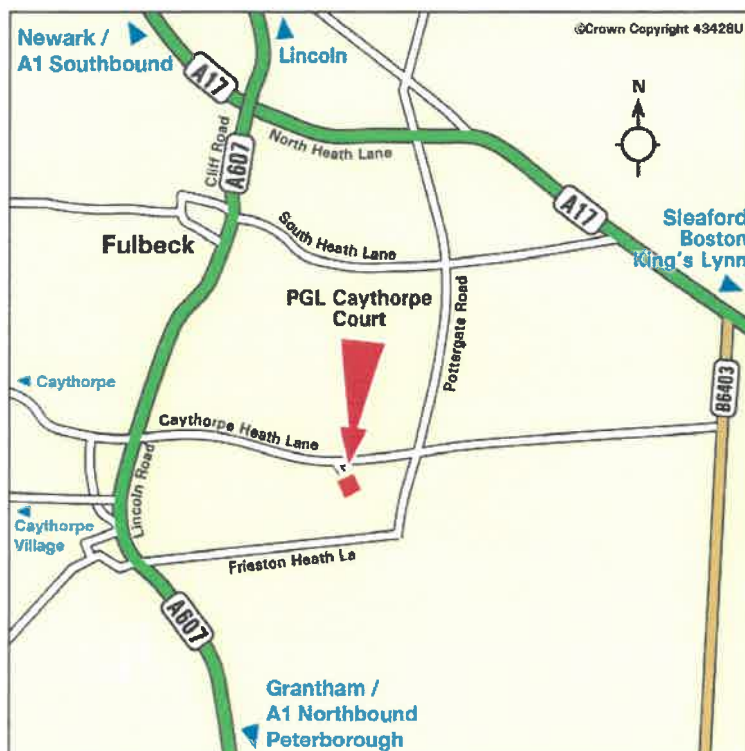
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# Caythorpe Court

## Centre Directions



### From the South (coming from Grantham):

From Grantham take A607 north. Stay on A607, just past the village of Caythorpe turn right onto Caythorpe Heath Lane. Caythorpe is approx. one mile further on the right hand side.

### From South (coming on A1): *This route has a height restriction of 4.1m / 13'5" \**

Leave the A1 and turn onto B6403 (signposted to RAF Cranwell). Stay on the B6403. At the roundabout take the exit for the A52 (away from Grantham). Then turn left onto B6403 again (signposted Ancaster RAF Cranwell) Go straight over the traffic lights and through Ancaster Village. Turn left onto Caythorpe Heath Lane and follow the road to PGL Caythorpe Court.

*\*vehicles over 4.1m/13'5" should remain on the A1 to Newark and then follow directions from the North*

### From North:

From the A1, turn off at Newark (signposted Lincoln A46 and A17), follow the A17. Stay on the A17 until you reach Crawler Lane, turn right onto Pottergate Road. Follow this road to the second set of crossroads, turn right. Caythorpe Court is approx. ½ mile on the left.

### Centre address

PGL Caythorpe Court, Caythorpe Heath Lane, Caythorpe, Grantham, Lincolnshire, NG32 3ER

### Centre number

01400 273 733





# Gift Price List

## STATIONERY

Postcard	£0.50
Jumbo Eraser	£1.60
Hologram Pencil	£0.60
PGL Pen	£1.25



## TOYS

PGL Bounce Ball	£0.90
Flying Ring	£1.70
Singing Magnets	£3.30
PGL Football	£6.00



## GIFTS

Selection of Key Rings	from £2.10
LED Torch	£3.50
PGL Dog Tags	£2.60

## CLOTHING

PGL T-Shirts	£5.00
PGL Caps	£5.50

## MUGS

PGL Mugs (Various Designs)	£4.20
Aluminium Water Bottle	£5.00

## CONFECTIONERY

Pick 'n' Mix	from £3.00
Selection of Confectionery	from £0.25

Selection of Drinks	from £0.90
Ice Creams (Seasonal)	from £1.70





# WHAT TO BRING

Please ensure that all items are named.

## CLOTHING

Clothes are likely to suffer wear and tear and also get dirty and/or wet therefore you should bring several changes of old clothes for doing activities.



*Your arms will need to be covered to do some activities.*

### ☐ **Tops & jackets**

- ☐ T-shirts
- ☐ Long sleeved shirt/T-shirts
- ☐ Waterproof jacket
- ☐ Fleece/jumpers

### ☐ **Trousers or leggings**

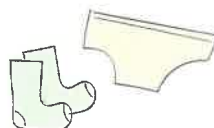
but not jeans as they get heavy and cold when wet



### ☐ **Underwear & socks**

*Your socks will need to cover your ankles to do some activities.*

### ☐ 1 or 2 sets of **clothes for the evening**



### ☐ Suitable **nightwear**

## TRAVELLING IN THE...



### ...SUMMER?

- ☐ Shorts
- ☐ Baseball cap/sun hat
- ☐ Sunscreen



### ...WINTER?

- ☐ Warm coat
- ☐ Hat and gloves

## Lost property

We recommend you write a list of what you pack to check before you come home. If you do leave anything behind, please contact your party leader who will contact PGL. Postage will be charged for returning lost items.

## Study courses and sports weekends

Groups taking part in study courses and sports weekends e.g. netball/football, should bring appropriate clothing/footwear for these activities.

## FOOTWEAR

### ☐ **2 pairs** of trainers

1 for activities

1 old pair for watersports

### ☐ **1 pair of dry shoes**

for evening activities



## OTHER ITEMS

### ☐ **2 towels**

1 for showering

1 old one for activities

### ☐ Reusable **drinks bottle**

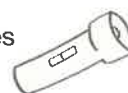
### ☐ Small **rucksack/bag**

### ☐ Labelled **bin bag** for wet and dirty clothing

### ☐ **Sleeping bag or duvet** and pillow (unless otherwise advised)

### ☐ **Washbag** including soap, shampoo, toothbrush and toothpaste (please do not bring Aerosols)

### ☐ **Torch** for evening adventures



## PLEASE DO NOT BRING

- ✗ **Electrical devices**
- ✗ **Computer games**
- ✗ **Jewellery/valuables**
- ✗ **Aerosols**

If you bring your **mobile phone**, please note, it is not covered by our insurance.





## Parent consent form

(to be retained by school – PGL do not require a copy)

### Emergency details

Child's Full Name

Full postal Address

Date of Birth

Place of Birth

Parent / Guardian's Full Name

Day

Evening

Mobile

### Important Medical and Dietary Details

Name of Doctor



Please give details

of any medical

conditions, allergies

or current medication.

Is your child allergic to any medication? Yes / No

If YES please give details.

Please give details

of any special dietary

requirements.

### Swimming Ability

Is your child able to swim 50 metres or more?

Yes / No

Is your child water confident (can duck head underwater & swim 15m in a life jacket/buoyancy aid without panic)?

Yes / No

Is your child unable to swim?

Yes / No

### Declaration

I have read the information sheet provided and agree to my child's participation in the activities described. I believe that the information provided above is correct and will notify the course organiser of any changes as soon as possible. I agree to my child receiving medication as instructed and to any emergency dental, medical or surgical treatment as considered necessary by the medical authorities present. I understand the extent and limitations of the insurance cover provided.

Signature of Parent/Guardian

Date

The personal information supplied will only be used to allow PGL employees, agents, subcontractors and suppliers to provide the promised service to PGL's normal high standard.

